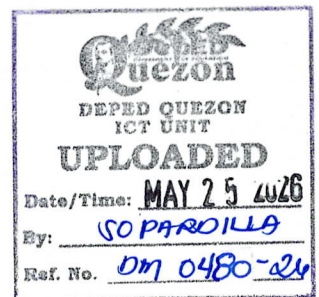




Republic of the Philippines  
**Department of Education**  
Region IV-A  
SCHOOLS DIVISION OF QUEZON PROVINCE



25 May 2026

**DIVISION MEMORANDUM**

No. 0480, s. 2026

**LEARNER GOVERNMENT ELECTIONS FOR GRADE 7 AND 11 REPRESENTATIVES**

**To:** Assistant Schools Division Superintendents  
Division Chiefs  
Public Schools District Supervisors  
School Heads In-Charge of Learner Formation  
Secondary School Heads  
All Others Concerned

1. In compliance to **DM-OUOPS-2025-10-07908** titled **Learner Government (LG) Elections for School Year (SY) 2026-2027**, this Office, through the School Governance and Operations Division – Learner Formation Section (SGOD-LFS), announces the conduct of the Learner Government elections for Grade 7 and 11 representatives on **June 9-11, 2026**.
2. This activity shall amplify the voices of learners for representation and decision-making. Specifically, this activity aims to provide support to all learners to instill effective leadership which shall contribute to their holistic development.
3. All schools shall adhere to the guidelines and templates that were discussed during the **Online Orientation on the Learner Government Election and Appointment Code (LGEAC)** on January 21, 2026. The materials can be accessed and downloaded at **<https://tinyurl.com/LGElectMaterials26>**.
4. All District School Heads In-Charge of Learner Formation shall monitor the conduct of Grade 7 and 11 elections. The accomplished monitoring tool (see Enclosure 1) shall be submitted through email at **[sdo.quezon.learner.formation@gmail.com](mailto:sdo.quezon.learner.formation@gmail.com)** on or before **June 15, 2026**.
5. Conduct of all activities related to the Learner Government Program (LGP) shall follow the provisions in **DepEd Order No. 09, s. 2005 – Instituting Measures to Increase Engaged Time-on-task and Ensuring Compliance Therewith; DepEd Order No. 03, s. 2023 – An Order Allowing the Conduct of In-person Activities in Schools; DepEd Order No. 9, s. 2026** titled **Guidelines on the Implementation of the Three-**



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- Term School Calendar in Basic Education;** and community guidelines on safety and health protocols.
6. All expenses incurred in the conduct and monitoring of school level elections shall be charged against school MOOE/local funds subject to the usual accounting and auditing rules and procedures.
  7. Immediate dissemination of and strict compliance with this Memorandum are earnestly desired.

For **ROMMEL C. BAUTISTA, CESO V**  
Schools Division Superintendent

  
Dr. **Maria Dolores D. Atienza**  
Administrative Officer V

sgod/mamt/05/25/2026



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Enclosure 1 to DM No. 0480 s. 2026

**LEARNER GOVERNMENT ELECTIONS FOR SCHOOL YEAR 2026-2027  
SCHOOL LEVEL MONITORING TOOL**

**Name of School:** \_\_\_\_\_

*Note: Select only one secondary school to monitor except own school of the monitoring official.*

*Instructions: Kindly put a check mark (/) whether the following processes are correctly implemented by the School LG COMEA through their MOVs. If not evident, write your remarks to specify the reason/s for their non-compliance.*

No.	Process	MOVs:	Evident	Not Evident	Remarks
1	a. Establishment of the School's Learner Government COMEA: 1. Identification of Commissioners 2. Composition of Committees b. Identification of modality and schedule of election activities	School Memorandum Resolution Notice of Meeting Minutes of the Meeting			
2	Application Period: Submission of required forms and documents	Election Application Form Introductory Profile Certificate of Good Moral Photocopy of School Form 9 (Learner's Progress Report Card)			
3	Screening Process	Screening Form			



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4	Posting of Official List of Candidates	Resolution			
5	Campaign Period: Setting of campaign modality and guidelines	Resolution Notice of Meeting Minutes of the Meeting			
6	Pre-election: a. Identification of polling precincts b. Preparation of ballots, master list of voters, and displayed list of candidates	Resolution  Official Ballots			
7	Post-election: a. Tabulation of votes b. Canvassing of votes	Election Tabulation Form  Election Canvass Form			
8	Issuance of Official Results of Winners	Registry of Elected Grade 7 and 11 representatives			
9	Oath Taking Ceremony	Oath of Office			

Monitored by:

Conformed:

**NAME OF SHIC-LF**

Signature Over Printed Name

Date of Monitoring: \_\_\_\_\_

\*SHIC-LF = School Head In-Charge of Learner Formation

**NAME OF SCHOOL HEAD**

Signature Over Printed Name



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